

# GET THE JOB

## Creating Good Habits

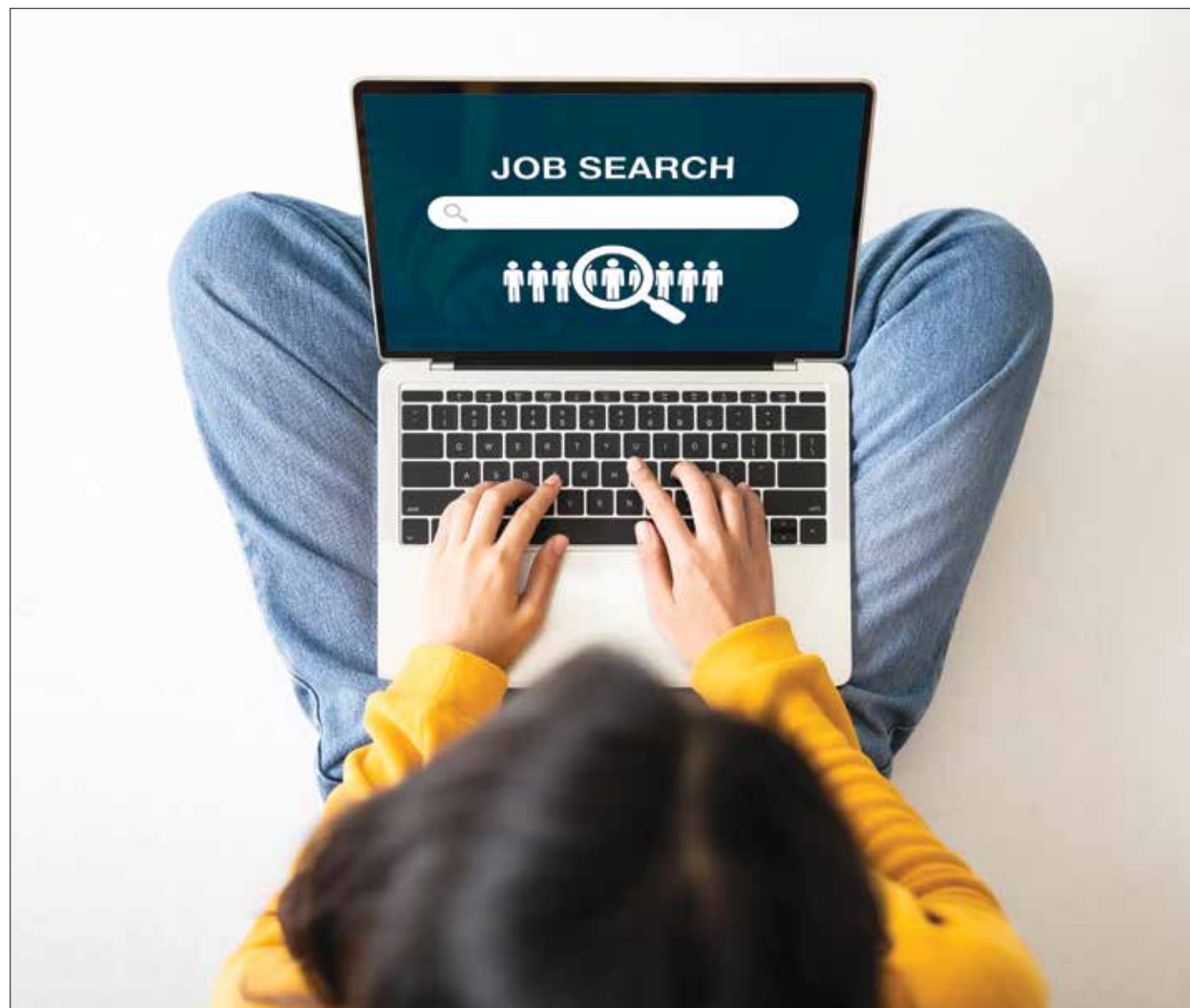
Job seeking is a time-consuming and emotionally taxing effort. Consider adding some best practices to your approach to help make the process more efficient.

Certain strategies have a proven record of success, though these aren't foolproof by any means. You'll still have to be prepared to face head-on the stresses that come with the loss of your financial stability, since they can make it challenging to stay focused as you search. Counteracting the disappointment of the situation with hopefulness about the next phase of your career is crucial.

If you find yourself feeling stuck, consider reaching out to professional resume writers or career counselors who specialize in helping people get their job searches back on track. By incorporating effective search habits, you can better tailor your resume to the most suitable job opportunities, potentially reducing the time it takes to find a new employer.

### OPEN DISCUSSIONS

It is important to have open discussions with those around



© ADOBE STOCK

you. Don't underestimate the value of sharing experiences with colleagues, family and friends. Everyone has been out on the job market at one time or another, learning valuable lessons along the way.

Be open and honest about the circumstances that led to this crossroads moment, what your goals are for the next position and the steps you are

taking to achieve them. It's always possible that someone in your network has gone through the exact situation and can offer valuable advice. They may even be aware of a new job opening that aligns perfectly with your skill set.

### KEEP NETWORKING

Think outside the box: Some job opportunities are not

advertised in traditional ways. They may only be known to those who have connections within the industry or friends working for a prospective employer. This is where networking becomes crucial. By joining job-hunting groups, you can expand this search beyond your immediate circle.

Diversify your friend groups. Whether it's through in-person

meetings or online communities, seek out individuals who share similar challenges. They can provide leads for employment as well as valuable advice on how to secure a job. Social media platforms enable us to stay connected and might offer you the opportunity to be one of the first to apply for unlisted openings.

### STAYING UP TO DATE

Your resume should remain a dynamic, living document even if your employment has been paused. Continuously update your application materials to match the requirements of each new job opening. That means rewriting your cover letter and rearranging elements of your resume to highlight desired experience and qualifications.

Customizing your resume allows you to highlight specific experiences and educational achievements that various employers may be seeking.

Do your homework. Conduct research on the company to familiarize yourself with its values and goals. This will help with navigating through the automated screening systems that many companies use to filter out candidates who do not use various keywords or don't meet certain qualifications. Knowing these details can give you a significant advantage if you are called in for an interview.